

Issue or Grievance Report

If there is an issue of concern to you that you would like the Notre Dame Catholic School Advisory Committee (CSAC) to consider, please complete the following information, print the form, and present it to a CSAC member. You will have the opportunity to present the issue/grievance at the subsequent CSAC meeting if there is adequate time for the CSAC members to be informed of the issue/grievance. The CSAC will then discuss the issue/grievance and a member of the CSAC will contact you with the details of the resolution.

1. Parent Name _____
2. What is the issue/grievance?
3. What steps have you taken to resolve this issue?
4. If this involves a teacher, have you spoken with the teacher? _____
5. How do you propose this issue be resolved?
6. What are the pros and cons of your proposal?
7. Is there an alternative way to resolve this issue?

Thank you for completing this form. As a committee we know that disagreements will occur as long as people are working together. Resolving these disagreements amicably and with charity is our concern. May Notre Dame our Mother be with us.

Thank you.

The Notre Dame CSAC